

Seesaw Policy

At All Saints' Primary School, we strive to improve home-school communication and share the learning of our pupils with their families. As part of this we are developing electronic profiling and will be using the Seesaw app with pupils from Reception, up to Primary Four, to create a snap-shot of children's learning. Seesaw is a platform that allows schools and pupils to engage with parents and carers to create an online environment which:

- empowers pupils to take ownership of their learning and to reflect on their progress over time;
- gives pupils tools to show what they know in the way that works best for them;
- inspires pupils to try their best by providing an audience for their work beyond the classroom;
- creates a meaningful home-school connection so that parents and carers can better support their child's learning.

Under General Data Protection Regulation (GDPR), in order for a child to use Seesaw, All Saints' P.S. has to obtain parental consent. In signing a consent form parents/carers are allowing the app to use their child's name in order to be able to associate work like photographic evidence of work, videos or voice recordings with their account. Seesaw only uses this information to provide the service and doesn't advertise in Seesaw, create profiles of students, or share or sell your child's personal information or journal content.

Once consent has been received by a parent, the teacher will then set up their Seesaw account for their class and follow the guidelines and instructions given by the school.

At All Saints' P.S., pupils and teachers will then add examples of learning, like photos, videos, or drawings and pupils can also add voice, text or drawing annotations to an item. Occasionally, teachers may add group photographs to a child's Seesaw journal. Parents, in giving their consent, consent to photos of their child being shared within another child's journal.

Each class should upload at least one item per week from any curricular area with an explanation of what the child is learning. Where a class has more than one teacher (e.g. job share), each teacher should upload an item to show continuity of use.

Teachers will approve new journal items uploaded by pupils which can then be shared with parents and carers via the app. Teachers may also use Seesaw to post class information, reminders, notes or web-links.

In the event of Remote Learning taking place during a period of school closure due to Covid-19, Seesaw will be used as a teaching and learning platform for pupils from Reception through to P4. Work will be set and marked by the teacher in a timely manner.

Parents can 'like' or 'comment' on items in their child's journal. Parents can send a message to the class teacher, however it is advised that they contact the teacher via school office. Teachers should respond to messages within working hours.

At the end of each school year, classes will be archived. Over time, Seesaw builds an organised, digital portfolio of each student's learning, accessible via iOS app or on the web. It is not shared with anyone else as each child has their own individual unique journal.

November 2020

To be reviewed November 2022